



Elevated Interiors at Lake Tahoe

Design Incline Studio Hours: Monday – Friday, 10 AM – 5 PM

www.design-incline.com

CLIENT AGREEMENT

Welcome to Design Incline! We are thrilled to partner with you in creating a beautiful, functional space that reflects your unique style. Since 2010, we have been dedicated to designing thoughtfully curated interiors in the Lake Tahoe area, and we look forward to guiding you through every step of the process.

This agreement establishes the terms and conditions of our collaboration, ensuring a clear and seamless experience. It outlines the scope of work, pricing, and project expectations so that both parties have a shared understanding from the start.

The scope of work, project timeline, and specific deliverables will be outlined and agreed upon before work begins. Any modifications or additions to the scope must be approved in writing by both parties and may be subject to additional fees.

Below, you'll find a section for client and designer details. Please review and confirm that all contact information is accurate. By signing this Agreement, both parties acknowledge their understanding of the terms and agree to the conditions outlined herein.

We appreciate your trust in Design Incline and look forward to bringing your vision to life!

- Rebecca Cary

(Owner/ Principal Designer of Design Incline)

1. Agreement:

This Agreement is made on **Date:** _____ between **Design Incline** ("Designer") and _____ ("Client") for the provision of interior design services as chosen by the Client.

2. Scope of Work

Design Incline provides a range of interior design services tailored to each client's unique needs. The scope of work will be determined based on the services selected, which may include but are not limited to:

- **Interior Design & Space Planning** - Creating functional, aesthetically pleasing layouts tailored to your lifestyle.
- **Home Staging & Organizing** - Preparing properties for sale or improving organization and flow.
- **Furnishings Procurement** - Sourcing and selecting high-quality furniture, décor, and accessories.
- **Window Coverings** - Providing custom window treatments, including measuring and installation.
- **Remodel Finishes & Fixtures** - Assisting with material selections, including flooring, lighting, cabinetry, and hardware.

The scope of work, specific deliverables, and estimated timeline will be outlined and agreed upon before the project begins. Any additional work outside the initial agreement may require a separate proposal or change order.

Services do not include contractor labor, structural modifications, or permit procurement. The client is responsible for securing necessary tradespeople, though Design Incline can provide referrals upon request.

Final timelines and deliverables will be determined based on the scale and complexity of the project, with regular updates provided throughout the design process.

3. Design Fees & Payment Terms

Design fees are determined based on the scope of the project and may be structured as an **hourly rate, flat fee, or percentage-based pricing**. A travel fee may apply for site visits outside a certain radius. The specific fee structure will be outlined in the client's proposal and agreed upon before work begins.

Payment Terms:

- Orders are placed once full payment is received unless otherwise stated.
- If a deposit is required, the remaining balance is due upon receipt of materials at our delivery address, not after the installation date.
- We reserve the right to hold items until full payment is received.
- We accept most common forms of payment, which will be specified in the client invoice.
- All fees and payments must be made in accordance with the agreed-upon terms to ensure the smooth progression of the project.

4. Purchasing & Procurement Policy

Design Incline manages the procurement of furnishings, décor, and materials through our trusted network of preferred vendors, handling all aspects of the ordering process to ensure a seamless experience. **Final client approval is required before any purchases are made.**

For **custom orders**—including furniture, finishes, window coverings, and other home furnishings—each piece is made specifically for your project and cannot be canceled or returned. However, if an issue arises, such as receiving the wrong item or a manufacturing defect, we will work closely with our vendors to resolve it as quickly as possible.

5. Pricing & Discounts

Final pricing is determined by approved selections, current market rates, and site measurements and is subject to change. Discounts are based on quoted quantities and may also vary without prior notice.

To ensure everything aligns with your vision, we will carefully review all specifications and selections together before finalizing your order. Since changes cannot be made once production begins, this step is essential in delivering a space you love while making the process as smooth and enjoyable as possible.

6. Sales & Return Policy

We carefully curate and customize each order to bring your design vision to life. As a result, all sales are final, and refunds, returns, or exchanges are not available.

7. Installation & Contractor Coordination

Installation costs are not included unless specified, as they vary based on contractor rates and project requirements. Specialized installations, such as custom window treatments or built-ins, may require additional labor or equipment. We work with trusted contractors to provide accurate quotes tailored to your project's needs.

Design Incline may provide installation oversight to ensure that design plans are executed properly; however, third-party contractors—including painters, electricians, carpenters, and other tradespeople—are independent professionals and are not employed by Design Incline.

The client is responsible for all contractor payments unless specified, including labor, materials, and any additional costs incurred during installation. If unforeseen issues arise that require extra work beyond the original scope, any additional contractor fees will be the client's responsibility.

Upon request, Design Incline can provide trusted contractor referrals, but we are not liable for the workmanship, delays, or unforeseen costs associated with third-party services.

8. Unforeseen Issues & Additional Charges

Home improvement projects may reveal concealed issues that are not immediately apparent. These issues could result in additional charges and potential timeline delays.

9. Stock & Scheduling

Stock availability and schedules are subject to change daily. A firm installation date cannot be scheduled until all materials have been received and confirmed by our receiver.

10. Intellectual Property & Design Rights

Design Incline retains ownership of all design concepts, mood boards, drawings, and renderings created as part of the project. These materials are intended for the client's use but may not be reproduced, shared, or used for commercial purposes without written consent from the designer.

The designer reserves the right to photograph and document the project for marketing, portfolio, and promotional purposes, both online and in print. If the client prefers to keep their project private, a confidentiality agreement can be arranged upon request.

Any use of project images by the client for publication or marketing must include proper credit to Design Incline.

11. Termination & Cancellation Policy

Either party may terminate this agreement with written notice. Design Incline reserves the right to cancel our working relationship and void this contract at any time if circumstances prevent the project from proceeding as agreed.

If the agreement is terminated, the client is responsible for payment of all work completed up to the termination date, including time spent on design development, consultations, and any purchased materials or furnishings.

Deposits and payments for completed work are non-refundable. If any outstanding balances remain, they must be settled before the termination is finalized.

In the event of cancellation, any orders placed on the client's behalf are subject to vendor policies regarding refunds, exchanges, or cancellations, and Design Incline is not responsible for any associated fees.

This policy ensures fairness and accountability while allowing for flexibility if the project needs to be discontinued.

12. Liability & Disclaimer

Design Incline is committed to providing expert design guidance and coordinating with trusted vendors and contractors. However, the designer is not responsible for any damages, defects, delays, or issues caused by third-party vendors, contractors, or manufacturers.

By signing this agreement, the client agrees to indemnify and hold Design Incline harmless from any claims, damages, or legal disputes arising from the work, actions, or products of third-party service providers. This includes, but is not limited to, construction errors, faulty installations, material defects, and delays beyond the designer's control.

While we are happy to provide contractor referrals, the client assumes full responsibility for hiring, managing, and making payments directly to contractors and vendors. Any disputes must be resolved between the client and the third party.

13. Agreement & Signatures

By signing below, both parties acknowledge that they have read, understood, and agree to the terms outlined in this agreement. This contract serves as the official agreement between Design Incline and the Client for the services provided.

Client Information:

Client Name: _____

Project Address: _____

Phone Number: _____

Email Address: _____

Client Signature: _____

Date: _____

Designer Information:

Designer Name: Rebecca Cary _____

Business Address: 923 Tahoe Blvd. Suite 101, Incline Village, NV 89451 _____

Phone Number: (775) 413-9202 _____

Email Address: rebecca@design-incline.com _____

Designer Signature: _____

Date: _____